

2022-2023

ANNUAL REPORT



**OUR COMMUNITY'S HEART,
WHERE EVERYONE BELONGS**

7 PROSPECT STREET, PASCOE VALE 3044

ABN: 45 620 743 392 | INC NO: A0024700T



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SUPPORTED BY CITY OF MERRI-BEK

Sussex Neighbourhood House is located on the land of the Wurundjeri Woi Wurrung people of the Kulin Nation. We acknowledge Aboriginal and Torres Strait Islander peoples as custodians of the land and waters on which we operate and respect their unique ability to care for Country and deep spiritual connection to it. We honour Elders past and present whose knowledge and wisdom has ensured the continuation of culture and traditional practices.

Our community is made up of diverse cultures, beliefs, abilities, bodies, sexualities, ages and genders. We are committed to access, equity, participation and rights for everyone: principles which empower, foster harmony and increase the wellbeing of an inclusive community.



VISION & MISSION

Just over 30 years ago, the Sussex Neighbourhood House (SNH) was officially opened in 1991 by the then Premier of Victoria, Joan Kirner, and Hazel Hawke (wife of the local federal member and Prime Minister, Bob Hawke) at 235 Sussex Street, Pascoe Vale.

Twenty-six years later, in January 2018, we moved into the new Moreland City Council purpose built facility at 7 Prospect Street, Pascoe Vale. Through the services that SNH provides, we strive to make a positive difference in people's lives. We are an incorporated association, with membership from the local community.

The activities and programs we provide are developed in response to the needs of the community. Our brand is built not from our communication materials or our mission statement, but rather by the day to day interactions we have with community.

We are a not-for-profit organisation where funds are combined with a strong staff and volunteer input to ensure maximum benefit to our diverse community.

Our funding support comes from a range of funding agencies, including Dept. of Health and Human Services, Dept. of Education & Training, and Merri-bek City Council. We operate to our Constitution, a three year Strategic Plan, and the Neighbourhood House's Good Practice Standards.

Our values:

We value diversity, accessibility and inclusiveness

We value knowing our community

We value supporting and empowering each other

We value learning for everyone

We value community ownership and involvement

We value environmental sustainability.

SHARE | LEARN | ENJOY | GROW

OUR VISION

Our community's heart, where everyone belongs.

OUR MISSION

Sussex Neighbourhood House provides a relevant hub that supports, engages, connects, and excites our community through lifelong learning, social activities and by responding to community needs.



COMMITTEE OF GOVERNANCE

COMMITTEE MEMBERS 2022-2023



MS ANGELA GIOULEKAS
CHAIRPERSON FROM MARCH
2023, SECRETARY UNTIL
FEBRUARY 2023



MS RUTH ROBLES MCCOLL
DEPUTY CHAIRPERSON



MS ELISABETH TA
TREASURER



STUART POLWARTH
SECRETARY FROM MARCH 2023
APPOINTED OCTOBER 2022



MR PREET TOKI
COMMITTEE MEMBER



MRS CLAIRE MARTIN
COMMITTEE MEMBER



MR JOE CASSAR
GENERAL MANAGER
EX-OFFICIO



MRS LARA DENES
CHAIRPERSON
RESIGNED FEBRUARY 2023



MS YVETTE JONES
COMMITTEE MEMBER
RESIGNED APRIL 2023

STAFF

GENERAL MANAGER
PROGRAM, VOLUNTEER & EVENTS COORDINATOR
COMMUNITY DEVELOPMENT & PROGRAMS COORDINATOR
FINANCE OFFICER
ADMINISTRATION OFFICER
ADMINISTRATION/COMMUNICATIONS/DIGITAL MENTOR
YOUTH PROGRAMS & ACFE COORDINATOR
YOUTH PROGRAM FACILITATOR
CLEANER

Joe Cassar
Kylie Gerber*
Jodie Swan
Alfina Astuto
Huma Mittro
Rachel Currao
Campbell Rider
Cosmo Polke
Anthony Vento

SESSIONAL EMPLOYEES & CONTRACTORS

BABY MASSAGE
CLAY ART TUTOR
COMPUTER & TECHNOLOGY PROGRAMS
CREATIVE MOVEMENT & DANCE
CREATIVE WRITING
DRAWING & WATERCOLOUR
ENGLISH AS AN ADDITIONAL LANGUAGE

Bibha Sharma
Ursula Dutkiewicz
Dinusha Perera, Hina Hussain, Annie Ali*
Simone Litchfield & Tiffeny Yong
Anna Fern
Ted Dansey
Dinusha Perera, Marzia Niaz,
Hina Hussain, Trish Jannu, Carol Aljawabra,
Annie Ali*, Helen Anderson*, Kylie Gerber*

FLORISTRY
HOMEWORK CLUB
INTRODUCTION TO COMMUNITY SERVICES
ITALIAN
KEYBOARD
KIDS CREATE
KIDS SEWING
KNITTING
**LET'S SHOOT (INTRO TO SCREEN & MEDIA), LET'S
ANIMATE, CHESS CLUB, VIDEO GAMES CLUB**
LITTLE ARTISTS
MIXED MEDIA
SCALLYWAGS PLAYTIME
SEWING
SKYLARKS CHOIR & UKULELE
SPANISH LANGUAGE
TAI CHI
YOGA

Cherie Roe
Campbell Rider,
Marzia Niaz, Abraham Polatkesen*
Giovanna Palma*
Olivia Zuber, Cassie Farrugia*
Tiffeny Yong
Fiona Figliomeni*
Christine Hill
Cosmo Polke

Tiffeny Yong, Michelle Giaccotto
Tiffeny Yong, Michelle Giaccotto
Rose Van Herk, Rachael Singh, Melissa Barber
Janette Bowles
Phil Hudson
Carolina Huerta, Cristina Hernandez Alonso*
Averil Lewis, Susie McConville
Simone Litchfield, Melisa Chabierski, Georgia
Karstens, Simona Schmidt*
Scarlet Sykes-Hesterman
Yulay Perez

YOUTH ARTSPACE & PUPS
ZUMBA & DANCE FITNESS

*Left SNH during 22-23 FY

VOLUNTEERS

ART SPACE

BOOK CLUB & SUSSEX FAMILY

HISTORY GROUP

CHESS CLUB

CLAY ART & SEWING FOR KIDS

CODE CLUB

CRAFT CIRCLE

ENGLISH AS AN ADDITIONAL

LANGUAGE

IN HOUSE ARTIST

KIDS CREATE

LITTLE ARTISTS

MAKERS, MENDERS & BASKETRY

Jennifer Burnett & Julie Hartnett
Janette Bowles

Moya Klein
Michelle Giaccotto, Maria Oddo
Gavin & Gabriel Bertram
Mary Scanlon
John Wloch

John Whittam
Karina Walsh
Carolina Huerta, Maria Oddo
Anne Newton

OFFICE VOLUNTEERS

Irene Wloch, Nivy Phillips, Christine Hill, Helen
Delaney, Christine Hunt, Christine Baker, Irina
Simdikova, Linda Vaccaro*, Gabrielle Baker*

PASCOE VALE FOOD COLLECTIVE

Sylvia Lo Piccolo, Penny Sekeris, Joanne Dietrich,
Derly (Joanna) Sarmiento, Christine Hill, Belinda
Johnson, Bec Drake, Angela Collier, Christine
Jennings, Leanne Schiavello, Louise Pacor, Lucie
Lanyon, Patricia James, Paul Sutton, Rod Callander,
Anne Richardson, Victoria Dale, Tess Murton, Lynn
McFarland, Madiha Rizwan, Marissa Bertram, Peter
Symons, Sara Pontonio, Susan Nippard, Karen
Victor, Rosanna Di Grazia

PASCOE VALE REPAIR CAFÉ REPAIRERS

Anne Newton, Kylie Gerber, Garry Jewell, Nick
Woods, Margaret & Peter Riley, Lyn McFay, Moya
White, Peter Adams, Eiril Pickford, Meredith Poyner,
Caroline Nott, Elaine Brook, Mont Joy, Kim Scott,
Kate de Wit, Glennys Hughes, Bev O'Donohue,
Leandra Smith, Paula Brosnan

SCALLYWAGS PLAYGROUP

Liz Blyth

SPANISH LANGUAGE

Carolina Huerta, Ruth Wilson, Laura Cuthbertson

STUDENT PLACEMENT

Eu Gin Hor

SCHOOL HOLIDAY WORKSHOPS

Lara, Georgiana & Luca Denes, Sylvia Lo Piccolo,
Penny Sekeris

2022-2023 LEADERSHIP REPORT

CHAIRPERSON'S REPORT

I'd like to share a few of my thoughts on having the privilege of being Sussex Neighbourhood House (SNH) chairperson since the beginning of the year. This has been an incredibly rewarding position and one that I have appreciated even more so now having been in the role. Although I've been with the house for over two years now, I feel that the role as a chair has enabled me to really understand the depth of the work required to ensure our neighbourhood house provides stability, clarity of role and a culture of inclusiveness and innovation. This confirms our Mission to *"Provide a hub that connects, creates, and supports our community through lifelong learning, social activities and by responding to community needs"*.

There have been many activities which have occurred at SNH over the past 12 months which I've been proud to support as a part of Governance team. The Committee of Governance (CoG) continues to evolve, and we anticipate increasing numbers, which will ensure a level of specialist expertise, which is very exciting.

As part of the Manager's role, Joe Cassar, has been providing the CoG a monthly report which is extensive and provides an in-depth analysis to all the activity such as staffing arrangements, budgetary applications, OHS, building works and much more.

As part of the SNH 2022-2025 Strategic Plan priorities, we have been focusing on Youth, Young Families and Children, and Disability. SNH has had numerous key achievements over the past 12 months regarding these priorities and a few highlights include:

1. Expanding our youth program offerings - for example, Youth Artspace and the Home Educators Social Group.
2. Additional Scallywags playgroups and partnership with Merri Health School Ties program to increase offerings for young primary school aged children.
3. Partnership with Glenroy Specialist School and the delivery of the Creative Movement and Dance program to senior students at the school.

Reflecting on SNH strategic planning and goals, I have re-read previous Annual reports and one struck me by former Chairperson, Claire Martin in 2017-2018: *"It is our intention to grow into this new facility by expanding our activities and programme so that we are catering to social need, lifelong learning, cultural diversity and supporting and empowering everyone who engage with us"*. Despite many adversities, particularly Covid, I am confident we have been achieving these intentions set out by previous committees and hope we continue to do so in the year ahead. I encourage everyone to have a look at [SNH: Statement of Aims](#) and if you'd like to be directly involved in helping us, I hope you'll consider becoming a committee member.

Welcome to all new members and for all returning members, we are humbled and thrilled that you've chosen to be a part of this community hub. We look forward to serving you in the coming year and hope you'll share with us any commendations on how our House is working, as well as any suggestions on continued improvement.

**Chairperson,
Angela Collier-Gioulekas**

2022-2023 LEADERSHIP REPORT

GENERAL MANAGERS REPORT

Over the last 12 months, it has felt like we are beginning to experience a 'new normal' post the Covid lockdown years! The local community has enthusiastically returned to the House, programs are running smoothly, and participation rates are high. The House is full of life - often from morning through to the evening.

In 2023, SNH welcomed the opportunity to work in partnership with the Merri-bek City Council in making changes to the leasing and operations of the Pascoe Vale Community Centre. The civic area now operates much more as an integrated community hub. The architecturally designed Children's Centre is now being used fulltime as a much-needed kindergarten and joins Maternal Child Health on the first floor of the building. We are now seeing families and children routinely using both services as well as accessing other programs offered at SNH. Additionally, SNH now operates the Pool Hall, which is located adjacent to the Pascoe Vale Swimming Pool. This change has resulted in an increase in the utilisation of the Pool Hall and an improved integration with programs at SNH. For example, some members of the Italian seniors' group, the Puglia Association, and the Pascoe Vale Spinners and Weavers are now regular attendees at SNH programs and events. New users to the Pool Hall, such as the SNH Skylarks Choir, numerous Yoga and Tai Chi classes, a weekly faith group and children's party hire are all now thoroughly enjoying the space. Going forward we hope to further develop program connections with the Pascoe Vale Swimming Pool.

As part of our efforts at increasing SNH room hire utilisation, a focus this year has been on increasing access to aligned social purpose organisations. For example, we

have welcomed Dare Drama, Women's Health in the North, and Edmund Rice Community Services to SNH. All have helped to reflect the rich diversity of the local community and have added energy and vibrancy to the House.

The past year has seen SNH strengthen existing sustainability programs as well as trying out new initiatives. Some examples include:

- The Pascoe Vale Food Collective, an auspice of SNH, is now in its third year and is building year on year in providing monthly distribution days of wholesome, sustainable food without packaging to the local community as well as facilitating an annual Makers Market Day.
- The monthly Pascoe Vale Repair Café is now in its second year and is continuing to grow with a band of regular volunteer repairers and locals who are seeking to reduce landfill and learn how to get things fixed. SNH was successful in securing a small community grant from Essendon Fields to assist in coordinating and facilitating Repair Café events and to fund volunteer training and purchase required tools and materials.
- Our annual SNH Earth Day and Winter Solstice events have now been held for the past two years. Both events celebrate the Earth and encourage care of our environment. Supported by Merri Health School Ties funding we have had more success in engaging children with a 'Sustainability - focusing on the next generation' approach.
- We have trialled a Sustainability Champions workshop for primary school children in our school holiday school program and introduced an edible garden for our preschool playgroups to water and feed our collected food waste to the worms.

CONTINUED PG 9

2022-2023 LEADERSHIP REPORT

GENERAL MANAGERS REPORT CONT.

- We have added Project Pair Up (to match missing plastic lids and containers) and the collection of used aluminium coffee pods to our existing collection of plastic tags and bottle tops.
- Our Sewing, Craft Circle and Makers, Menders & Basketry groups continue to meet weekly. As well as providing social opportunities, importantly they support and role model skill development in repair, reuse, and up cycling.

Improving on our disability programs has continued to be a key operational focus this year. To revitalise our 25-year Inclusive Arts programs, classes were shifted from early evening to day timeslots. This resulted in additional staff and volunteers being on hand to support participants of the program. Following extensive communications with Merri-bek City Council disability networks and other local services, like Yooralla, the program is now thriving. With the support of a VicHealth Jumpstart grant SNH partnered this year with the Glenroy Specialist School with the aim of building relationships and pathways for students leaving school to attend local mainstream creative arts programs. Finally, whilst all programs at SNH are inclusive, an emphasis has been placed on supporting existing programs and developing new programs that are accessible and inclusive, such as our Art Space program and new programs, such as the Home Educators Social Group and Chatty Café.

All the achievements of the past year would not have been possible without the teamwork, commitment, and hard work of so many. The work of the office staff, SNH Committee of Governance, reception and

program volunteers, and sessional program staff and contractors, has again been enormous.

**General Manager,
Joe Cassar**



TREASURER'S REPORT

I am truly honoured to present both this year's Treasurer's Report for Sussex Neighbourhood House as well as the audited financial reports for the year ending June 30, 2023. The past year has been nothing short of exceptional, with SNH operating at full capacity and highlighting the profound positive impact it has had on our community.

The performance of SNH over the past year has been truly remarkable. With our operations running at full throttle, we have witnessed a near doubling of revenue from program fees and room hire charges compared to the previous year. This not only reflects the community's enthusiastic embrace of our programs but also their keen interest in utilising our facilities.

I would like to extend my heartfelt appreciation to Joe and the entire team for their unwavering dedication to ensuring the seamless operation of our House. They have also worked tirelessly to secure additional grants, enabling us to offer an even wider range of programs to our community. I am thrilled to announce that the team has successfully secured a total of \$435,250 in grants, marking a significant increase of \$77,062 from the previous year. This speaks volumes about the value that our House brings, not only to our local community but also to the government organisations that assess and allocate these grants.

As we resumed our full program offerings and community services, it was only natural that our costs would rise. Materials and sub-contractor fees saw substantial increases, signifying a positive trend as more people returned to our House to use our services. Our expenditures on employees and program fees also increased this year, rising from \$492,579 to \$562,990.

Considering that we received the last of the COVID-19 grants in 2022, the fact that we were able to generate a commendable profit of \$34,617 is a testament to Joe and the team's exemplary expense management, particularly in the face of rising costs that all organizations are currently grappling with.

Our Balance Sheet stands on a solid foundation, with total assets amounting to \$424,319, of which \$407,472 is in cash and cash equivalents. Total liabilities stand at \$140,647, which includes provisions for annual leave and long service leave amounting to \$18,629, as well as \$69,389 in income & grants in advance.

I want to extend my heartfelt congratulations to the entire team for their outstanding efforts and achievements.

Great Work Team!

**Treasurer,
Elisabeth Ta**



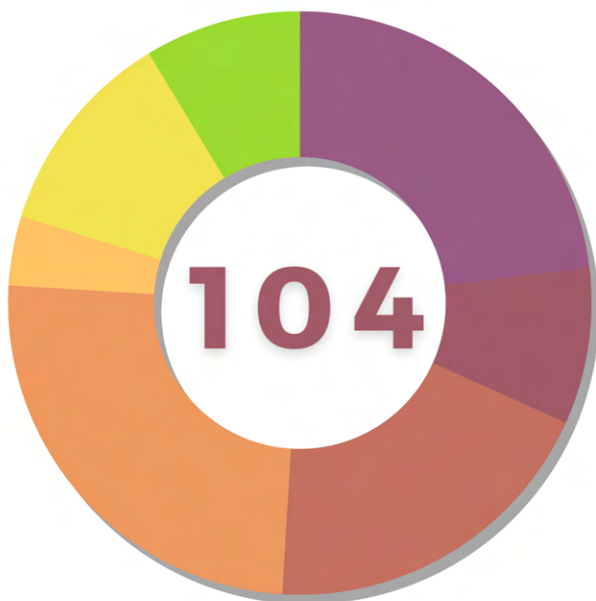
VOLUNTEERS

At SNH, we are truly fortunate to have such a generous and supportive community - all contributing in unique and personal ways to the offerings and functioning of the house.

To each and every one of you please know that we greatly appreciate your contributions and sincerely thank you.

A brief snapshot of local community assistance provided by the 100 + volunteers at SNH in 2023:

-  Group program support (24)
-  Office reception and administration (9)
-  Pascoe Vale Repair Café (20)
-  Pascoe Vale Food Collective auspice - distribution days and annual Makers Market (26)
-  Digital mentoring (4)
-  Homework Club tutoring (12)
-  The SNH Committee of Governance (9)



A PLACE WE ALL BELONG

Words & Music by Phil Hudson & The Sussex Skylarks

INTRO

*Becomes one (let go and play)
becomes one (let go and play)
In a place we all belong*

VERSE 1

*Now and then we have to walk into
the coldest night
It's easier to just give up the fight
But we know, there are those who
are just like us
If we step into our fear, then our
heart starts warming up*

CHORUS

*We're each like one note searching
for harmony
Searching for family, searching for
home
See the ebb and flow, hear the
strains of the melody
That builds to a symphony, and out
of diversity
Becomes one, becomes one
In a place we all belong*

VERSE 2

*Some can sew, some can build and
some just make us smile
Many gifts, many hues, but all are
beautiful
And if we stand and raise our voice
with those who feel alone
We'll feel the love, we'll feel the joy
and together we'll keep travelling
on*

BRIDGE

*Sometimes we need to change key,
change tune, find new energy
Change rhythm and dance the blues
away
Sing out, though it may be hard,
hold on to what is in your heart
But don't forget to let go and play
Be a bit silly!
Let go and play, let go and play, let
go and play*

OUTRO

*Becomes one (let go and play)
becomes one (let go and play)
In a place we all belong
In a place we all belong*

RISE

By In-House artist, John Whittam

*Light a candle in a Cathedral
Let it flicker in your heart
Light a candle in a Cathedral
See the storm clouds slowly part*

*For I know that you can rise
To conquer inner fear
Yes, I know you can rise
Don't be afraid to shed a tear*

*Listen to the laughter
Hear the children as they play
Listen to the music
Let it brighten every day*

*Light a candle in a Cathedral
Let it shine so ever bright
May it guide you through your pain
May it guide you through the night*

*For I know that you can rise
To feel the beauty of another day
Yes, I know you can rise
No obstacles in your way*

*See the sights you want to see
Let them brighten every day
See the beauty of a painting
In its understated way*

*Light a candle in a Cathedral
Let it flicker in your soul
Light a candle in a Cathedral
Let it make you feel so whole*

*For I know that you can rise
To fight another day
Yes, I know that you can rise
And always find a way*



JOHN WHITTAM

Painting St Patrick's Cathedral



ART SPACE

Dinusha's English class enjoying a creativity break in Art Space with Jennifer



PASCOE VALE REPAIR CAFE

Another item fixed!



NIVY PHILLIPS

Office Volunteer



JOE & MILTON

Milton accepting a 10 year Life Membership certificate

ACTIVITY & COURSE PARTICIPATION

RANGE OF PROGRAM OFFERINGS PER TERM

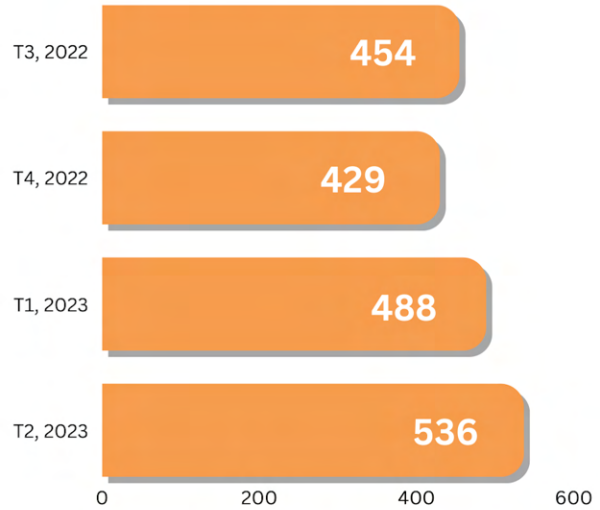


- English, Technology & Job Skills (11)
- Creative Arts, Language & Music (9)
- Health & Wellbeing
- Kids & Pre-schoolers (7)
- Youth (8)
- Social Groups (7)
- Sustainability Events/Initiatives (5)
- Inclusive Arts (4)
- School Holidays (9)
- Other Events (2)

*Average number of groups per term not applicable to events

**Sustainability includes Earth Day, Winter Solstice, Pascoe Vale Food Collective distribution day, Pascoe Vale Repair Café, Sustainability Champions workshops

2022-2023 ENROLMENTS



Total: 1,907 enrolments

Enrolment data not inclusive of events.

SATISFACTION SURVEY FEEDBACK

An overall satisfaction rating of 4.75/5 for the year.



Of the 923 participants surveyed, 331 provided feedback.



Survey data not inclusive of disability art programs, offsite courses, school holiday activities, and events.

ACTIVITY & COURSE REPORTS

ENGLISH, TECHNOLOGY & JOB SKILLS

Adult Community Further Education programs, otherwise known as Learn Local, offer valuable community based pre accredited training programs that can be flexibly delivered, are relaxed in nature and importantly offer an accessible entry point for adult learning.

English Programs

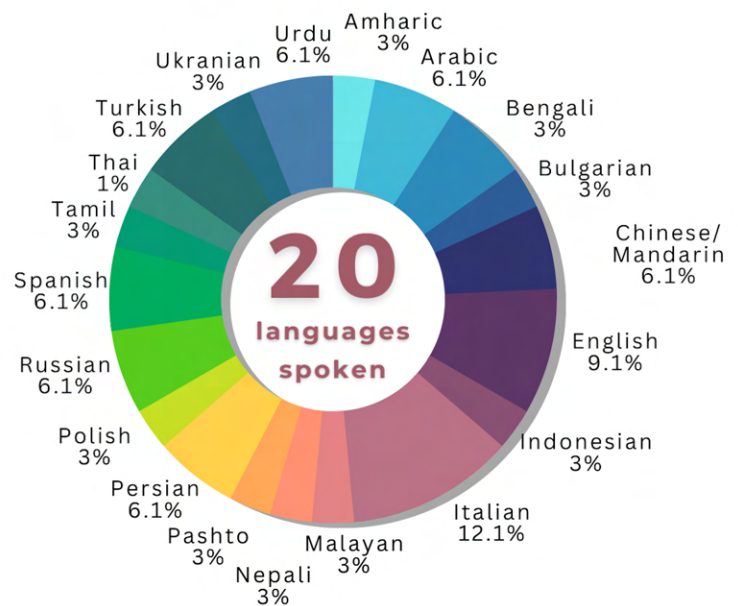
English as an Additional Language (EAL) classes continue to be well-attended and staple of SNHs Learn Local program offerings.

We have continued to successfully provide EAL at three local primary schools - St Dominic's Primary, Glenroy West Primary School and Belle Vue Park Primary School. At all three schools, parents comment on how convenient it is being able to drop their children at school and then head straight to the school community hub for EAL classes with other parents at the school.

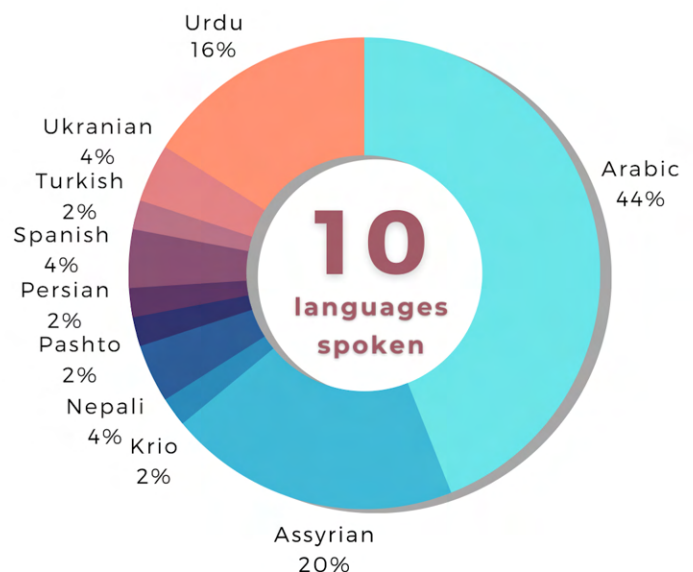
Our English language classes, including our class for people over 60, have also continued to be popular and well attended. Students report an increase in confidence in participating in everyday life and most importantly in seeking further education, training and employment opportunities.

Many of the students attending EAL classes have done so for more than a single term and tell us that taking the time required to consolidate their English language skills is important to them. Students all tell us that EAL classes provide a much-needed opportunity to socially connect which is equally as important as the learning itself.

LANGUAGES SPOKEN BY EAL STUDENTS AT SNH



LANGUAGES SPOKEN BY EAL STUDENTS AT PRIMARY SCHOOLS



ACTIVITY & COURSE REPORTS CONT.

Computers & Technology

The existence of a growing digital divide in Australian society is becoming more understood. As we all know, it has become increasingly difficult to do many things in everyday life - without a digital device or a smart phone. The role SNH plays in supporting people to become more digitally skilled and comfortable with digital devices is more important now than ever.

SNH offered a suite of computer/digital literacy classes in 2023. During the course of this year, we worked towards building the confidence in using smart devices making life easier and enjoyable. All were well attended, and all received positive feedback on just how helpful they are.

The classes offered over the last year include,

- Smartphones, Tablets and Computers for Beginners
- Digital Skills for everyday life
- Digital literacy for job seekers
- Computers for Absolute Beginners
- Smartphones for Absolute Beginners

Our Computer and Technology skill classes are complemented by digital mentoring offered to individuals aged over 50 and funded through the Be Connected program. To date, 25 learners have engaged in this program.



Be Connected
Every Australian online.

Network Partner

DIGITAL MENTORING

From February 2023, thanks to the federal-government-funded Good Things Foundation "Be Connected" program, SNH has provided one-on-one digital support for community members aged over 50.

As a place-based community organisation, we see and hear first-hand how people struggle accessing and navigating technology, and the resulting isolation and lack of confidence this can cause. To date, we have provided mentoring assistance to 25 people and received positive feedback from all involved.



Establishing a one-on-one digital mentoring program has been beyond rewarding. I've not only been able to assist learners with navigating their devices to accomplish daily tasks, but also show them a world of possibilities they can delve into.



Rachel Currao, Digital Mentor



It's a good experience to learn here, to upgrade and improve my skills. It's been very helpful learning to use my iPad better for work, and for leisure I've found I can now use the iPad to help with my music practice, whereas before I had no idea.



Ashley, Digital Learner



Even if you think it's not relevant, it's still good to talk about it because you never know what you could learn.



Isa, Digital Learner

ACTIVITY & COURSE REPORTS CONT.

Job Skills & Development

In 2023, SNH has continued to offer Introduction to Youth & Community Services, and Let's Shoot: Introduction to Screen and Media. These classes engage younger learners, a difficult cohort to reach.

Due to increased community interest in sustainability and the importance of reusing and recycling we added Introduction to Sewing as a course offering.

From introducing a younger student cohort to community work, learning sewing skills and filmmaking, our Job Skills Development program continues to equip learners of all ages with new skills for work, life and further study.

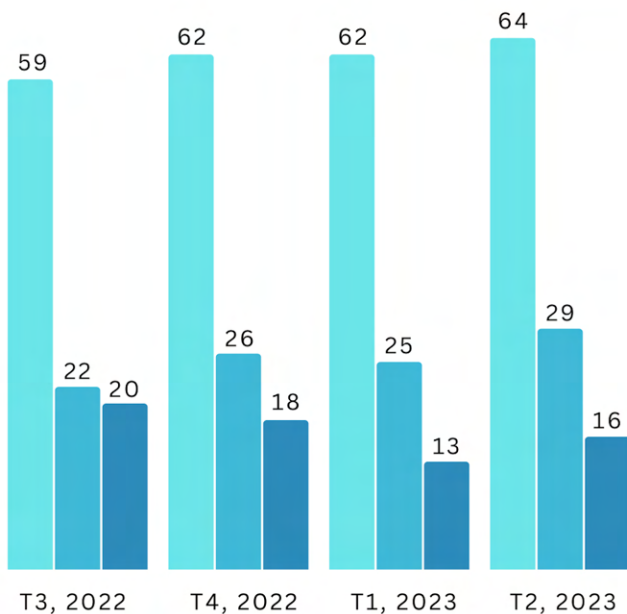
“
This course is accessible and is essential for people coming back to learning. People who attend may be returning to learning after a break, after migrating or after illness. It is often a stepping stone to more learning.
 ”

Jan Bowles, Sewing tutor



ENROLMENTS PER TERM

■ EAL ■ Technology ■ Job Skills



“
I'm going to use what I learn to make a portfolio and get into my dream course.
 ”

Let's Shoot participant

ACTIVITY & COURSE REPORTS CONT.

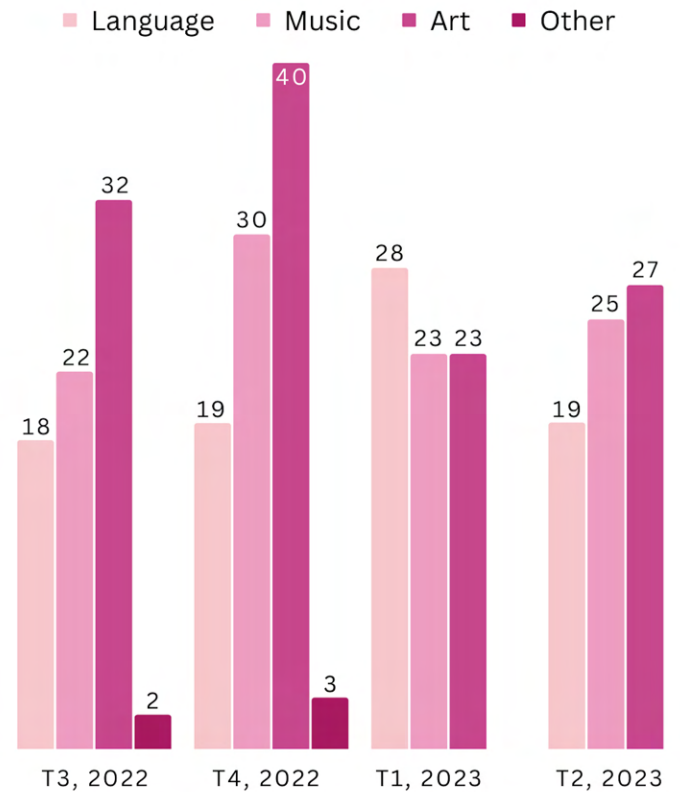
CREATIVE ARTS, LANGUAGE & MUSIC

Creative arts, language and music are important to communities and cultures the world over, and Pascoe Vale is no different. When speaking to participants and tutors, many commented that the skills developed in the classes are important, equally valued are the social connections made within the local community that might not otherwise have occurred. Many participants have reported making friends and connections and looking out for each other in the broader community.

Groups offered:

- Creative Writing
- Drawing & Watercolour
- Italian
- Knitting
- Hobby Floristry
- Salsa Sensation
- Sewing
- Small Objects in Clay
- Spanish (Level 1, 2, 3, and In Conversation)
- Sussex Skylarks Choir
- Ukulele for Adults (Beginners & Intermediate)

ENROLMENTS PER TERM



“

I love studying Spanish at Sussex Neighbourhood House. The facilities are excellent and so warm and inviting.

”

Spanish Intermediate participant

“

I have been coming to Ted's classes for 3 years and I am still learning and still finding the course stimulating

”

Susan, Drawing & Watercolour participant

“

I come because I love to see people enjoy the art of knitting

”

Christine Hill, Knitting tutor

“

We get very cheery and responsive attention from Chris who is great with beginners and also at helping out more experienced knitters exactly when we need it (very little waiting around). Knows how to help fix any errors and has lots of great suggestions for that next project.

”

Knitting participant

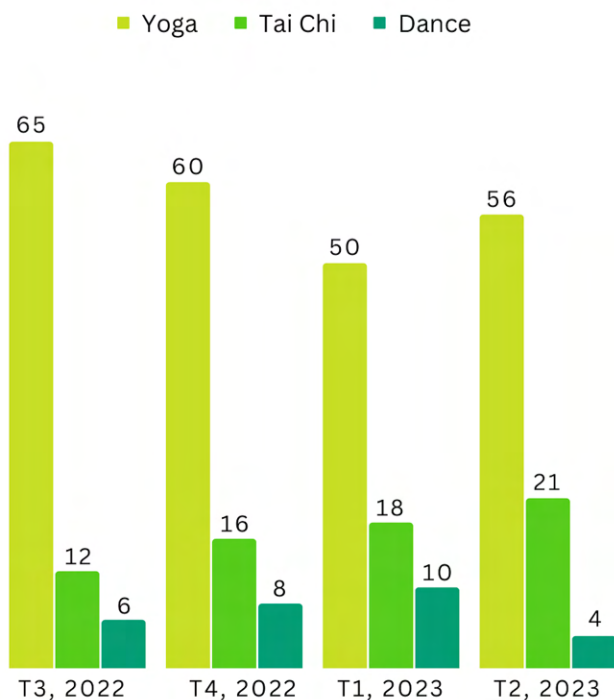
ACTIVITY & COURSE REPORTS CONT.

HEALTH & WELLBEING

Our evergreen Yoga and Tai Chi programs continue to offer quality classes and excellent value for money. This year we have seen further growth and interest in our classes, which is a testament to the professional and expert tuition provided by Simone, Melisa and Averil.

With additional funding support from the Merri-bek City Council's Strong and Active pilot program, SNH has been able to offer two new classes - Chair Yoga and Supportive Tai Chi. These classes are specifically designed for participants with movement restrictions experienced from chronic illness or recent operations and have proven to be particularly popular. Dance fitness is a new program which is still building interest.

ENROLMENTS PER TERM



“My classes offer a Yoga practice that is relaxing and strengthening at the same time. Yoga at Sussex attracts a variety of people. I am interested in supporting people to find what works well for their body.”

Simone Litchfield, Yoga instructor

“Simone has been a dream teacher. What a wonderful course for the Neighbourhood House to support. She is a brilliant, inclusive, and generous teacher.”

Kelsey, Yoga Mums & Bubs participant

“I feel uplifted after coming here and doing the classes.”

Majella, Chair Yoga & Supportive Tai Chi participant

“Melisa has a very gentle approach which is perfect for this class. She guides the class well & offers many alternatives to suit all.”

Rose, Yoga participant

“Tai Chi programs sustains people in their home through strength and movement, and also addresses isolation”

Averil Lewis, Tai Chi instructor

ACTIVITY & COURSE REPORTS CONT.

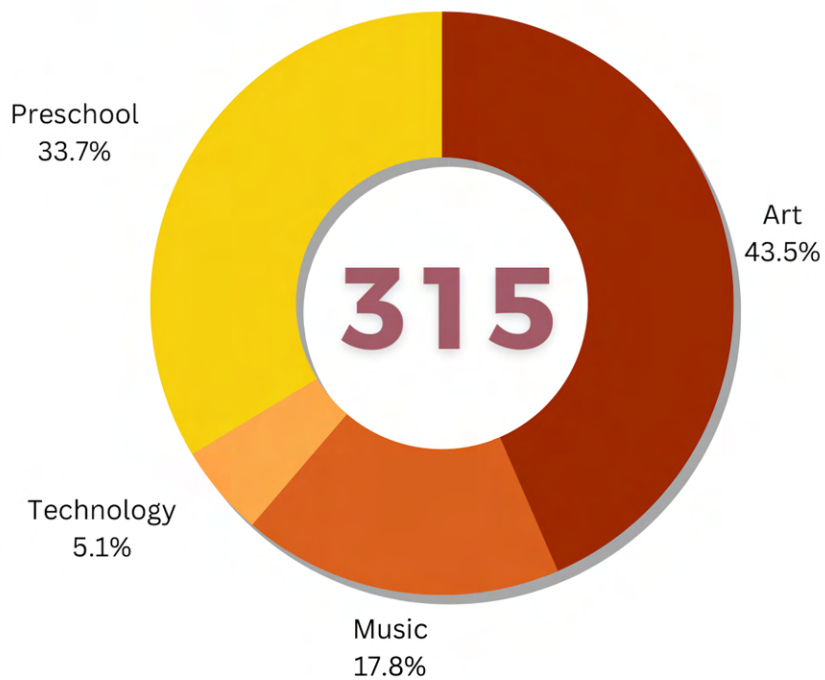
KIDS & PRE-SCHOOLERS

All our kids and preschoolers' programs are proving to be popular and have continued to grow. Parents have said that SNH offers an accessible and financially affordable option that builds their children's skill needs whilst also fostering local social connections between families.

Programs for children primarily included preschool, creative arts, and music.

The growth of the Scallywags playgroup - up from 2 groups last year to 3 very full programs this year reflects the changing demographics of Pascoe Vale and the growth in young families. The playgroup now meets in the courtyard and the children are enjoying tending to our edible garden.

ENROLMENTS PER TERM



CONTINUED PG 20

“
Rose is one of the greatest educators I've come across, my children adore her and the activities she sets up every week are fun and educational. Rose goes the extra mile to ensure everyone is feeling included and welcome.

Scallywags Playgroup parent

“
The staff are welcoming and friendly and all the activities offered engage in community wellbeing for all age ranges and needs. We feel very lucky to be part of Sussex Neighbourhood House from the MCH nurses and the Scallywags Playgroup.

Scallywags Playgroup parent

“
Rose is ever so welcoming!! She makes every session my son and I attend, so enjoyable. And because it's enjoyable, all other children and parents are just as at ease, comfortable, friendly and engaging. The sessions are similar to family reunions each week. I look forward to these sessions as the highlight to an ending of mostly a hectic week with the stresses of work and older teenage children...

Scallywags Playgroup parent

“
Rose is a fantastic facilitator that plans and implements wonderful experiences for the children.

Scallywags Playgroup parent

ACTIVITY & COURSE REPORTS CONT.

KIDS & PRE-SCHOOLERS CONT.



SNH this year received funding support from the Merri Health School Ties program. The program was designed to support early primary school children (aged 5 - 7 years) and their families to connect to local community organisations and clubs. We have utilised the funding support to bolster our program offering free groups and classes including during the school holidays.

Clay Art and Keyboard remain very popular with primary school aged children.



“

Keyboard classes are designed to be relaxed and accessible, I aim to include social connection and social learning. Keyboard classes are not aimed at achievement and exams, instead they intend to build a love of music

”

Olivia Zuber, Keyboard tutor

“

My son loves Olivia. She is so attentive and engaging, I also like the social group and not just 1:1 to build on social skills and music. Community orientated.

”

Keyboard participant's parent

“

I really love art, and this is different from art at school

”

Kids Create participant



ACTIVITY & COURSE REPORTS CONT.

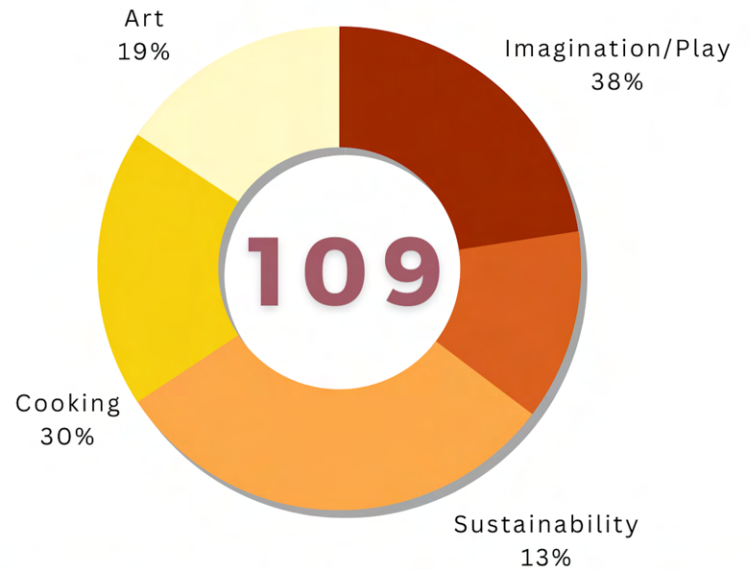
SCHOOL HOLIDAY PROGRAMS

Our Children's programs are complemented by our school holiday programs, and routinely run each school holiday (excluding summer holidays).

The programs offered over the year are run by volunteers and have included:

- Crafts
- Painting
- Cupcake decorating
- Video games
- Chess club
- Playdough
- A teddy bear picnic, and
- A sewing workshop.

ENROLMENTS OVER 3 HOLIDAY PROGRAMS



ACTIVITY & COURSE REPORTS CONT.

YOUTH PROGRAMS REPORT

2023 has seen SNH continue its work to expand and strengthen offerings aimed at young people. We successfully delivered on a 12-month Vic Health Jumpstart Grant to support children, youth and young adults with a disability (aged 5 - 25) and we are now in the second year of a three-year youth engagement project supported by funding from the state government's 'Engage!' program for young people aged 12 - 25. Many of our programs have been initiated by local community groups and reflect the interests of young people we have consulted. Some examples include, creative arts, chess, video games, coding, screen and media.

Over 2023, we have recorded in excess of 250 engagements with local young people, with our activities supported by 17 individual youth volunteers and placement students across our programs.

In particular, we note the diversity of young people attending our programs, with attendees from across the gender identity spectrum and a variety of linguistic backgrounds. Of the engagements we recorded, 46% were female, 42% male, and 12% unspecified or non-binary. 37% of engagements came from young people from multicultural backgrounds, and 27% came from young people with a disability.

We are proud to note a high level of participation from neurodivergent young people in our programs, which reflects our commitment to creating an inviting and inclusive space for social interaction. While the majority of participation comes from younger teens aged 12 - 15, we have also seen an older age range of 18 - 25-year-olds attend our 'Let's Shoot' media training program, as well as 'The Pop-Up Painting Society', a workshop focusing on paper construction and watercolour.

Designed to build trusting relationships and future access pathways to SNH programs, we delivered a creative music and dance program at the Glenroy Specialist School. This involved offering 6 sessions to 10 senior school students who will be transitioning from school to community activities after they graduate in 2023. The program concluded with the whole senior school (approximately 40 students, many supported by staff or family member) coming together in a shared creative movement session in the school's assembly area. The program was extremely well received by students and school staff.

Youth programs at SNH continue to be supported by valuable partnerships with RMIT University, who have supported our media training program with excursions to their media precinct in the city, as well as the Australian Catholic University, whose volunteer partnership scheme enables us to continue to offer free one-on-one high school tutoring in our online homework club. We are also grateful to Youth Projects, the Inner North Local Learning and Employment Network, the Centre for Multicultural Youth, and Merri-bek Youth Services for their ongoing work networking, promoting and collaboration with SNH to support the growth of our youth programs.

CONTINUED PG 23



ACTIVITY & COURSE REPORTS CONT.

YOUTH PROGRAMS REPORT CONT.

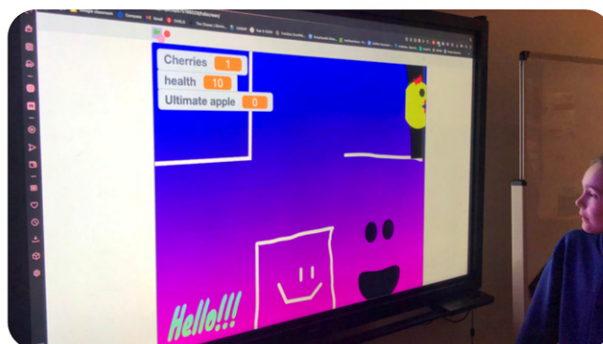
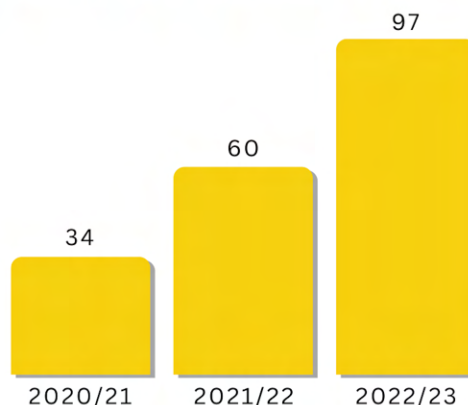
In 2023, the following programs have been offered:

- Chess Club
- Creative Music and Dance
- Home Educators Social Group
- Homework Club
- Let's Shoot: Introduction to Screen and Media (In partnership with RMIT, where 30 participants attended RMIT's Media Precinct)
- Let's Animate: Introduction to Animation and 3D Modelling
- Merri-bek Code Club
- Pop-Up Painting Society
- Youth Artspace
- Video Games Club

**Youth Coordinator,
Campbell Rider**

Gabriel (14) and Gavin (48) have been working on simple coding, animation and computer design projects together for a few years.

12-25YR ENROLMENTS



“

We figured setting up a coding club would be a great way to meet like-minded people and share ideas. Gabriel is the brainy, skilled, and charismatic one, and Gavin is there to make it look to some degree professional and organised. Truth be told, we're not coding experts.

Our focus is on creativity, fun, and learning. We've enjoyed the surprises and challenges that come with helping kids develop games and animations. Thanks SNH for giving us the opportunity to run our coding club from your excellent facilities, and thanks so much for the support coordination and snacks!

”

**Gavin Bertram,
Code Club facilitator**

ACTIVITY & COURSE REPORTS CONT.

SOCIAL GROUPS

Our ever-reliable social groups have continued to be popular and well attended in 2023 - Craft Circle, Basketry, Family History, Book Club, Movies and Music and Art Space have all provided important opportunities for social connection and skill development. This year we have added a weekly Chatty Café event for people to come along for a cuppa and chat, and a Home Educators social group for teenagers and parents to attend to socialise and play video and board games.

While all SNH programs have a focus on social connection, our social groups offer an opportunity to participate at minimal cost (gold coin donation).

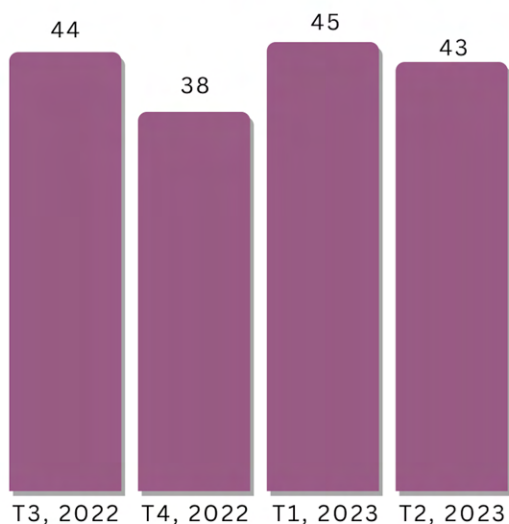
“

I love sharing with others, new ways to look for family connection. We always go out for dinner afterwards, because people who live on their own don't eat well.

”

Jan Bowles, facilitator for Book Club & Family History Group

SOCIAL GROUP ENROLMENTS



Art Space

Jennifer has volunteered to run Art Space for many years, and has seen many benefits for the participants.

“

It's great to see the friendships that develop, the support we give to each other, and the exchange of skills and ideas.

”

Jennifer Burnett, Art Space facilitator



ACTIVITY & COURSE REPORTS CONT.

INCLUSIVE ARTS

Our inclusive arts classes have gone from strength to strength this year. The classes have moved from late afternoon/night to daytime slots. This has helped enable an increased number of participants to attend. All class numbers are now all fully subscribed. There has also been a noticeable increase in wheelchair user participants and participants with carers in attendance.

SNH Inclusive classes:

- Adult Clay art
- Adult Creative movement and dance
- Adult Mixed media.
- Youth, Creative Movement and Dance (at Glenroy Specialist School).



ACTIVITY & COURSE REPORTS CONT.

SUSTAINABILITY

The following groups have run successfully at SNH over many years, as well as providing social interaction continue to contribute strongly to a repair and re-use skill development mindset. All offer strong connections to the local community and support community-based action.

- Craft Circle
- Makers, Menders and Basketry
- Sewing

These programs support a range of programs, initiatives and social enterprises:

- The Royal Children's Hospital Auxiliaries
- Soft toy bears production for the Country Women's Association.
- Support for the Backpacks 4 Kids charity
- Repurposing lanyards for Green Collect - a circular economy social enterprise
- Salvaging and recycling fabric from landfill
- Seed saving
- KOGO - Knit One Give One
- Life's Little Treasures - Premature Babies support
- CWA Flood Relief

Annual sustainability events at SNH in 2023:

- Celebrating Earth Day
- Celebrating the Winter Solstice

Our 'Sustainability Champions' workshops are delivered to primary school students and held during SNH School Holiday programs.

“

Anne is a good leader and a great resource for all of us. Coming each week with new insights and enthusiasm.

”

Makers, Menders & Basketry participant



ACTIVITY & COURSE REPORTS CONT.

SUSTAINABILITY CONT.

Other sustainability initiatives at SNH:

AUSSIE BREADTAGS FOR WHEELCHAIRS



Collecting plastic bread tags that are then sent to be recycled locally. This project raises funds to buy wheelchairs for disadvantaged people, mainly in South Africa.

60 kg collected

LIDS4KIDS



Rescues plastic bottle lids from landfill and recycle them to protect our environment for future generations and wildlife.

85 kg collected

NESPRESSO RECYCLING



Coffee capsule recycling point: aluminium capsules are collected at our reception, then sent to a local specialist recycling plant to separate the coffee from the aluminium so they can both go on to live a second life.

96kg collected since July 2023

PROJECT PAIR UP



collects mismatching containers and lids from the community and pairs them up so they can be given back or donated.

Approx. 120 containers/lids/ accessories collected since April 2023

COURTYARD EDIBLE GARDEN



Scallywags Playgroup watering and feeding the worm farm with food scraps to fertilise the garden.

PASCOE VALE REPAIR CAFÉ



318

visits to the
Repair Café



83%

fixed out of 180
item requests



The monthly Pascoe Vale Repair Café event and the Pascoe Vale Food Collective's distribution days round out SNH's support for 'thinking global and acting local' on sustainability issues.

PASCOE VALE FOOD COLLECTIVE



AUSPICEE REPORT

Pascoe Vale Food Collective (PVFC) is now in its third year. We are fully volunteer-managed and continue to supply wholesome, sustainable food without packaging to the local community during Distribution days, once per month, at the Pascoe Vale Senior Citizens Centre.

We source as local, and as ethically as possible, non-perishable food and cleaning products, and provide these package free to our members and the community at low prices. As much as possible we try to minimize excessive food miles and excessive packaging, whilst ensuring that growers are reasonably paid for their work. We offer a welcoming space for the whole community.

The PVFC stocks 70 basic pantry & washing/cleaning products. Members and casual visitors can bring their own containers to be filled with as much or as little as they need. Packaging is minimized and the Collective ensures responsible re-use or recycling of the packaging we receive.

We held our third Makers Market in March to celebrate another year enabling us to support some local small home-based businesses. It was a successful day with over 100 people attending.

Our sales and attendances each month remained steady throughout the year. This financial year we sold \$9,888.00 worth of products and collected \$969.20 in membership fees. For the same period, we outlaid \$7,831.62 to purchase products. Our bank balance on 30 June was \$5,798.79. Our membership base for the period was 37.

At the end of June, we had 6 committee members. We have not applied for any grants this year.

It has continued to be another exciting year, and we look forward to the continuing success of the Collective and hope to continue to grow our presence and member base.

Acknowledgement & Thanks:

We thank Joe Cassar and his team for their continuous encouraging support

Thank you also to the SNH Committee of Governance for their ongoing support.

Thank you to Council for allowing us to use the storage space at the hall.

I'd like to thank and acknowledge the PVFC committee for the countless volunteering time they dedicate to keeping us operating each month;

- Joanne Dietrich, our Secretary, (replacing Angela Collier - resigned)
- Derly (Joanna) Sarmiento, our Treasurer,
- Christine Hill, our Purchasing Manager, (replacing Bec Drake)
- Belinda Johnson, our Memberships coordinator, (replacing Joanne Dietrich)
- Penny Sekeris, our Volunteers coordinator,
- Bec Drake, general member - resigned

And lastly, we recognise and are grateful to our members who support us through regular purchases and volunteering efforts on distribution days, full of enthusiasm and lovely words of encouragement.

PVFC Chairperson

Sylvia Lo Piccolo

PASCOE VALE FOOD COLLECTIVE



AUSPICEE REPORT CONT.

Acknowledgements and Thanks

We acknowledge Joe Cassar and his team for their continuous encouraging support. Thank you also to the Committee of Governance of the SNH for their ongoing support.

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PVFC Chairperson

Sylvia Lo Piccolo



PASCOE VALE FOOD COLLECTIVE



AUSPICEE FINANCIAL STATEMENT

FINANCIAL STATEMENT FOR THE PERIOD ENDED 30 JUNE 2023

Income	Grants	\$0.00
	Membership fees	\$969.20
	Distribution day sales	\$9,888.00
	Total income	\$10,857.20
Less expenses	Equipment	\$0.00
	Hall hire (Jul-Dec 2022)	\$556.80
	Food licence fee	\$135.23
	Suppliers	\$7,831.62
	Stocktake difference	\$127.03
	Bank and Tyro fees	\$277.96
	Total expenses	\$8,928.64
	Surplus/deficit for the year	\$1,928.56
	Bank balance at 30 June 2023	\$5,798.79

Treasurer comments

- Both membership fees and distribution day sales were significantly higher than last year, as would be expected.
- Our annual makers' market held to celebrate our anniversary in March was by far the most successful day, taking \$1,543.41 with 38 customer sales. Whilst January was the lowest with \$448.98. We took advantage of the quiet time in January to perform a stocktake.
- Council approved an application to waive the hall hire fees for 2023. We will re-apply for 2024.



COMMUNITY PARTNERSHIPS & EVENTS

COMMUNITY PARTNERS

To successfully represent the community in which we live takes a community of people and a community of partners.

We sincerely thank and acknowledge the following partners:

- The Coburg and Pascoe Vale Men's Shed
- Residents Improving Secondary Education in the North (RISE)
- Glenroy Specialist School
- Croxton School
- Neami National - Partners in Wellbeing
- Pascoe Vale Primary School
- RMIT, Media Precinct
- OCTEC Employment Service
- Youth Projects
- Melbourne City Mission Community Friend Program



Glenroy Specialist School
WORKING TOGETHER TO ACHIEVE



Croxton School
A MULTI-CAMPUS SPECIALIST SCHOOL



COMMUNITY PARTNERSHIPS & EVENTS CONT.

EVENTS

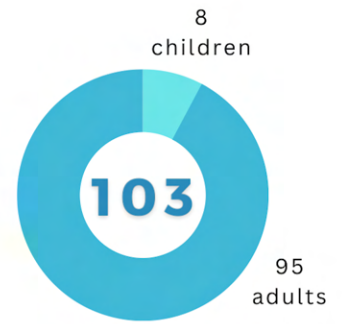
In 2023, SNH successfully ran the following community events:



END OF YEAR EVENT - CELEBRATING CULTURAL DIVERSITY

9 December, 2022

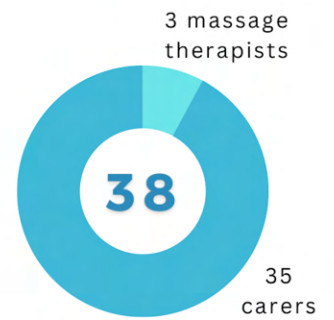
Embracing the diverse culture of our community while encouraging covid-safe practice.
Funded by Merri-bek City Council Keeping Us Covid Safe



CARING FOR CARERS

10 March, 2023

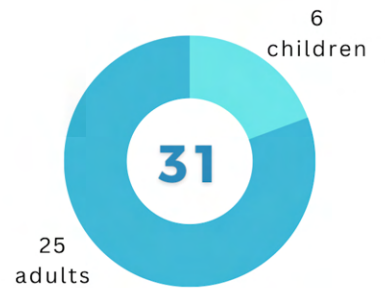
Celebrating International Women's Day and the women in Merri-bek with a caring role.
Funded by Merri-bek City Council Support for Carers Program



EARTH DAY

21 April, 2023

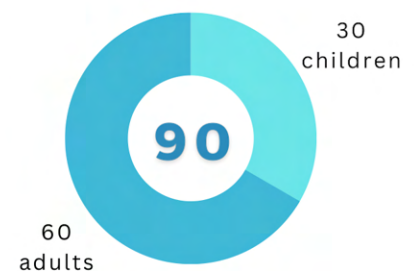
A youth-focused event encouraging the next generation to invest in our planet.



WINTER SOLSTICE

22 June, 2023

Supporting our future change-makers. Taking the time to reflect on the beauty and diversity of our natural world, and the importance of preserving it for generations to come.
Funded by Merri Health School Ties



ACKNOWLEDGEMENTS

THANK YOU

We would like to acknowledge and offer our sincere thanks to our local members for their support - Hon Anthony Cianflone MP, State Member for Pascoe Vale, Hon Peter Khalil MP, Federal Member for Wills. We acknowledge the support of all our local councillors and council staff, including the co-located Maternal & Child Health Service and the kindergarten programs operated by Merri-bek Early Years Management.

We greatly appreciate the support, advice and advocacy work of Neighbourhood Houses Victoria and the Northwest Neighbourhood House Network.

We would like to thank our funding bodies for making possible the numerous programs and activities we provide to the local community.

- Merri-bek City Council
- Victorian Department of Families, Fairness and Housing
- Victoria Department of Education and Training
- The Victoria Health Foundation - VicHealth
- Victorian Department of Jobs, Precincts and Regions
- Merri Health
- Essendon Fields Community Grant Program
- Victorian State government
 - \$250 Power Saver Bonus scheme through the Department of Energy, Environment and Climate Action
 - Sick Pay Guarantee program
- Commonwealth Government Department of Social Security - Be Connected program.



ACKNOWLEDGEMENTS CONT.

THANK YOU

Finally, we also acknowledge and thank our community room hirers for offering their valuable programs and resources to the community:

- Annecto - aged care/dementia day program
- Coburg Special Developmental School
- Dare Drama
- Edmund Rice Community Services
- Church of Signs and Wonders
- Glenroy Art Group
- Pascoe Vale Spinners & Weavers annual exhibitions
- Goodstart Early Learning Centre
- Gruppo Culturale Italiano Inc.
- Home Educators in the North - Magnificent Mixed Market days
- MCC - Maternal Child Health, Strong and Active Pilot, Immunisation program & playgroups
- Mind Australia - Carers group
- Moreland Toy Library
- North West Fiji Seniors Club Inc.
- OCTEC
- Older Italian Senior group - Puglia Club Association
- Renters and Housing Union Victoria (RAHU)
- RISE
- Weight Watchers
- West African Muslim Community Inc.
- Women's Health in the North
- Yes 23 and Wills for Yes 23
- Yoga in Daily Life

SUSSEX NEIGHBOURHOOD HOUSE INC

ABN 45 620 743 392

**SPECIAL PURPOSE FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2023**

SUSSEX NEIGHBOURHOOD HOUSE INC
ABN 45 620 743 392

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Statement by Members of the Committee	9
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SUSSEX NEIGHBOURHOOD HOUSE INC
ABN 45 620 743 392
COMMITTEE'S REPORT

Your committee members present the special purpose financial report on the entity for the financial year ended 30 June 2023.

Committee of Governance Members

The names of committee of governance members at the date of this report are:

Angela Collier-Gioulekas	Chairperson	From March 2023
Lara Denes	Chairperson	Resigned February 2023
Ruth Robles McColl	Deputy Chairperson	
Stuart Polwarth	Secretary	Appointed October 2022/ Secretary from March 2023
Angela Collier-Gioulekas	Past Secretary	Until February 2023
Elisabeth Ta	Treasurer	
Claire Martin	General Board Member	
Preet Toki	General Board Member	
Yvette Jones	General Board Member	Resigned April 2023

Principle Activities

The principle activities of the entity during the financial year were:

Sussex Neighbourhood House is a community hub committed to providing lifelong learning through social activities that are inclusive, accessible and sustainable for the local community. We offer a range of activities suitable for all ages and abilities.

Significant Changes

No significant changes in the nature of the entity's activity occurred during the financial year.

Operating Results

The surplus for the year attributable to the entity amounted to \$34,617 (2021: \$4,619 - deficit).

After Balance Date Events

No matter has evolved since 30 June 2023 that has significantly affected, or may significantly affect:

- (a) the entity's operations in future financial years, or
- (b) the results of those operations in future financial years, or
- (c) the entity's state of affairs in future financial years.

Signed in accordance with a resolution of the Members of the Committee.

Chairperson



Angela Collier-Gioulekas

Treasurer



Elisabeth Ta

Dated this

4th day of October, 2023

SUSSEX NEIGHBOURHOOD HOUSE INC
ABN 45 620 743 392
INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2023

	2023 \$	2022 \$
INCOME		
Grant Funding Income		
Local Government Grants	70,612	72,360
State Government Grants - NHCP	149,948	143,354
State Government Grants - ACFE	98,160	71,093
State Government Grants - Other	51,904	33,028
Other Grants	64,626	38,353
	435,250	358,188
Operating Income		
Program/ Course Fees Income	126,324	74,992
Facility Room Hire Income	104,233	48,436
Student Administration Fees	-	-
	230,557	123,428
Other Income		
Interest Received	1,011	98
COVID-19 Government Assistance Payments: Business Support Fund	-	54,400
Donations	2,803	2,080
Fundraising income	764	-
Other Income	451	3,559
	5,029	60,137
TOTAL INCOME	670,836	541,753
EXPENDITURE		
Administrative & Operating Expenses		
Administration Fees	2,678	2,360
Assets write offs	6,000	-
Audit and Bookkeeping Fees	2,550	2,000
Bad Debts	110	-
Bank Fees and Charges	350	318
Board Meeting Expenses	224	378
Cleaning	7,198	8,674
Computer and IT Services	24,425	13,859
Consultancy Fees	4,502	-
Depreciation	5,616	4,809
Fundraising & Donations Expenses	-	50
Furniture and Equipment	1,452	2,784
Insurance	823	815
Membership Fees & Permits	1,766	1,848
Office Supplies	6	-
Postage, Advertising & Delivery	2,188	1,949
Photocopier and Printing	4,680	2,478
Rent	-	-
Repairs and maintenance	195	2,224
Telephone & Internet	2,285	3,906
Utilities - Electricity, Gas and Water	6,181	5,341
	73,229	53,793

The Income and Expenditure Statement is to be read in conjunction with the audit report
and the notes to the financial statements.

SUSSEX NEIGHBOURHOOD HOUSE INC
ABN 45 620 743 392
INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 30 JUNE 2023

	2023 \$	2022 \$
Employee Related Expenses		
Salaries & Wages	406,556	358,925
Superannuation	49,372	33,941
Annual leave and Long Service Leave Expenses	(2,943)	332
Payroll Expenses	390	119
Portable Long Service Benefits Scheme Levies	6,322	5,556
Recruitment	796	532
Staff Gifts and Amenities	2,340	1,367
Training and Development	1,386	-
WorkCover	5,562	4,698
	<u>469,781</u>	<u>405,470</u>
Program Expenses		
Program Fees - Event Costs	5,246	915
Program Fees - Fuel	92	-
Program Fees - Materials	7,763	14,567
Program Fees - Subcontractors	77,773	70,897
Program Fees - Volunteer Expenses	2,335	730
	<u>93,209</u>	<u>87,109</u>
TOTAL EXPENDITURE	<u>636,219</u>	<u>546,372</u>
NET SURPLUS/(DEFICIT) FOR THE YEAR	<u>34,617</u>	<u>(4,619)</u>

SUSSEX NEIGHBOURHOOD HOUSE INC
ABN 45 620 743 392
STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2023

	2023 \$	2022 \$
NET SURPLUS/(DEFICIT) FOR THE YEAR	34,617	(4,619)
Other Comprehensive Income for the Year	-	-
NET SURPLUS/(DEFICIT) ATTRIBUTABLE TO THE ASSOCIATION	<u>34,617</u>	<u>(4,619)</u>

SUSSEX NEIGHBOURHOOD HOUSE INC
ABN 45 620 743 392
STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2023

	2023 \$	2022 \$
CURRENT ASSETS		
Cash at Bank	396,133	243,221
Cash on Hand	1,373	520
Cash at Term Deposits	-	111,531
Accounts Receivable	697	83
Other Receivables	9,269	20,561
TOTAL CURRENT ASSETS	407,472	375,916
NON-CURRENT ASSETS		
Computer Equipment	22,463	22,463
Less Accumulated Depreciation	(10,425)	(4,809)
	12,038	17,654
TOTAL NON-CURRENT ASSETS	12,038	17,654
TOTAL ASSETS	419,510	393,570
CURRENT LIABILITIES		
Accounts Payable	10,510	9,322
Sundry Payables	6,578	2,393
ATO GST Payable	14,447	15,593
ATO PAYGW Payable	9,665	4,684
Superannuation Payable	626	2,638
Fees Received in Advance	5,676	47,306
Funds under Auspice Arrangements	5,127	3,816
Grants Received in Advance	69,389	42,000
Provision for Annual Leave	14,815	14,815
Provision for Long Service Leave	3,814	6,757
TOTAL CURRENT LIABILITIES	140,647	149,324
TOTAL LIABILITIES	140,647	149,324
NET ASSETS	278,863	244,246
EQUITY		
Accumulated Funds	278,863	244,246
	278,863	244,246

The Statement of Financial Position is to be read in conjunction with the audit report
and the notes to the financial statements.

SUSSEX NEIGHBOURHOOD HOUSE INC
ABN 45 620 743 392
STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2023

	Accumulated Members Funds \$	Total \$
Balance as at 1 July 2021	248,865	248,865
Surplus/ (Deficit) attributable to the Association	(4,619)	(4,619)
Balance as at 30 June 2022	<u>244,246</u>	<u>244,246</u>
Surplus/ (Deficit) attributable to the Association	34,617	34,617
Balance as at 30 June 2023	<u><u>278,863</u></u>	<u><u>278,863</u></u>

The Statement of Changes in Equity is to be read in conjunction with the audit report and the notes to the financial statements.

SUSSEX NEIGHBOURHOOD HOUSE INC
ABN 45 620 743 392
STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2023

	Note	2023 \$	2022 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from grant funding		445,928	339,084
Receipts from customers		216,316	138,831
Receipts from other sources		4,018	60,039
Payments to suppliers and employees		(625,039)	(525,979)
Interest received		1,011	98
Net cash generated from/(used in) operating activities	(i)	<u>42,234</u>	<u>12,073</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for property, plant and equipment		-	(22,463)
Net cash (used in)/provided by investing activities		<u>-</u>	<u>(22,463)</u>
Net increase/(decrease) in cash held		42,234	(10,390)
Cash and cash equivalents at beginning of financial year		355,272	365,662
Cash and cash equivalents at end of financial year	(ii)	<u><u>397,506</u></u>	<u><u>355,272</u></u>

SUSSEX NEIGHBOURHOOD HOUSE INC
ABN 45 620 743 392
NOTES TO THE STATEMENTS OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2023

	2023 \$	2022 \$
Note (i). Net cash generated from/(used in) operating activities		
Net surplus for the year	34,617	(4,619)
Non-cash flow item: depreciation	5,616	4,809
(Increase)/decrease in trade and other receivables	10,678	(19,104)
(Increase)/decrease in prepayments	-	253
Increase/(decrease) in trade and other payables	7,196	14,674
Increase/(decrease) in income received in advance	(14,241)	15,403
Increase/(decrease) in funds under Auspice arrangements	1,311	324
Increase/(decrease) in provisions	(2,943)	333
	<u>42,234</u>	<u>12,073</u>
Note (ii). Cash and cash equivalents at end of financial year		
Cash on hand	396,133	243,221
Cash at bank	1,373	520
Cash on deposit	-	111,531
	<u>397,506</u>	<u>355,272</u>

The Statement of Cash Flows is to be read in conjunction with the audit report and the notes to the financial statements.

SUSSEX NEIGHBOURHOOD HOUSE INC
ABN 45 620 743 392
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

Note 1. Statement of Significant Accounting Policies

This financial report includes the financial statements and notes of Sussex Neighbourhood House Inc, an incorporated association, which is incorporated in Victoria under the Associations Incorporation Reform Act 2012.

Basis of preparation

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the *Australian Charities and Not for Profits Commission Act 2012* and the *Associations Incorporation Reform Act 2012*. The committee has determined that the association is not a reporting entity and also a not-for-profit association.

The financial report has been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following is a summary of the material accounting policies adopted by the company in the preparation of the general purpose financial report. The accounting policies have been consistently applied, unless otherwise stated.

Accounting Policies

a. Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Plant and Equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the company and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the Committee commencing from the time the asset is held ready for use.

The asset's residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement.

b. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

SUSSEX NEIGHBOURHOOD HOUSE INC
ABN 45 620 743 392
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

Note 1. Statement of Significant Accounting Policies (continued)

c. Revenue

Grants are recognised at fair value where there is reasonable assurance that the grant will be received and all grant conditions will be met. Grants relating to expense items are recognised as income over the periods necessary to match the grant to the costs they are compensating.

Grants received for specific programs are recognised as income only to the extent of work completed on those projects when the terms of the grants stipulate that any unexpended funds are to be returned to the sponsor if the program is not completed. In those circumstances the funds attributable to work still to be completed are carried forward as grants income deferred.

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from the sale of goods is recognised at the point of delivery as this corresponds to the transfer of significant risks and rewards of ownership of the goods and the cessation of all involvement in those goods.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

d. Income Tax

By virtue of its aims as set out in the constitution, the Association qualifies as an organisation specifically exempt from income tax under Section 50-45 of the *Income Tax Assessment Act 1997*.

e. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Balance Sheet are shown inclusive of GST.

f. Employment Entitlements

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amount expected to be paid when the liability is settled. Contributions are made by the association to employee superannuation fund and are charged as expenses when incurred.

g. Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

h. Related Party Transactions

The Committee Members act in an honorary capacity and are not paid for their services as Committee Members.

There were no transactions with related parties during the 2023 year.

SUSSEX NEIGHBOURHOOD HOUSE INC
ABN 45 620 743 392
STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee, the financial report as set out on pages 2 to 8, satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012 and:

- 1 a. comply with Australian Accounting Standards applicable to the association; and
b. give a true and fair view of the financial position of Sussex Neighbourhood House Inc as at 30 June 2023 and its performance for the year ended on that date.
- 2 At the date of this statement, there are reasonable grounds to believe that Sussex Neighbourhood House Inc will be able to pay its debts as and when they fall due.


This declaration is signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profits Commission Regulation 2013.

Chairperson



Angela Collier-Gioulekas

Treasurer



Elisabeth Ta

Dated:

4th of October, 2023



SUSSEX NEIGHBOURHOOD HOUSE INC
A.B.N. 45 620 743 392
INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

Opinion

I have audited the accompanying financial report of Sussex Neighbourhood House Inc (the Association), which comprises the balance sheet as at 30 June 2023, and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by the members of the Board.

In my opinion, the financial report of the Association is in accordance with *the Australian Charities and Not for Profits Commission Act 2012* and *the Associations Incorporation Reform Act 2012*, including:

- i. giving a true and fair view of the Association's financial position as at 30 June 2023 and of its performance for the year ended; and
- ii. complying with Australian Accounting Standards as per Note 1, *the Australian Charities and Not for Profits Commission Act 2012* and *the Associations Incorporation Reform Act 2012*.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. I am independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter - Basis of Accounting and Restriction on Distribution

I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Sussex Neighbourhood House Inc to meet the requirements of the *Australian Charities and Not for Profits Commission Act 2012* and *the Associations Incorporation Reform Act 2012*. As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the applicable legislation and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.



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Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the responsible entities.
- Conclude on the appropriateness of the responsible entities use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that I identify during my audit.

Auditor: Frederik Ryk Ludolf Eksteen

ASIC Registration Number: 421448

Address: Collins & Co Audit Pty Ltd, 127 Paisley Street, FOOTSCRAY VIC 3011

Signature:


Date: 4 October 2023

SUSSEX NEIGHBOURHOOD HOUSE INC
ABN 45 620 743 392
CERTIFICATE BY MEMBERS OF THE COMMITTEE

I, **Angela Collier-Gioulekas** and I, **Elisabeth Ta** certify that:


- (a) We are members of the committee of governance of Sussex Neighbourhood House Inc.
- (b) We attended the annual general meeting of the association held on 12 October 2023.
- (c) We are authorised by the attached resolution of the committee to sign this certificate.
- (d) This annual statement was submitted to the members of the association at its annual general meeting.

Chairperson



Angela Collier-Gioulekas

Treasurer



Elisabeth Ta

Dated this

12th day of October, 2023

NOTES

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www.sussexnh.org.au



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